

All you need to successfully join the Mentoring Program!

# MENTORING PROGRAM CHECKLIST



## COMPLETE AN ONLINE MENTEE ORIENTATION

Watch a series of short videos on:

1. Scholarship basics
2. What to expect and how to get the most out of the program
3. How to use Chronus, our platform
4. And more!



## PASS A QUIZ ON ORIENTATION

After watching the orientation, complete a short quiz (located [here](#)) so we know we did a good job getting you ready for the program.



## FILL OUT YOUR CHRONUS PROFILE

Chronus is where you and your mentor will be matched, and where you will communicate. [Fill out your profile](#) so we can find the best match for you! As soon as you are matched, start messaging!



## SIGN AND RETURN THE CODE OF CONDUCT

Under 18? Download the [Mentoring Program Code of Conduct](#). Read and sign, and have a parent or guardian co-sign, then return it to us. If you are over 18, you may accept the terms while completing Chronus.



## HAVE YOU SIGNED UP FOR YOUR SCHOLARSHIP SIGNING SESSION?

Click below to choose a time for a virtual advising session for your scholarship

- [College Now Scholarship calendar](#)
- [Say Yes Cleveland Scholarship calendar](#)

## CONTACT OUR TEAM!

**Anna Walley**, Mentoring Coordinator  
[awalley@collegenowgc.org](mailto:awalley@collegenowgc.org)

**Elton Lytle**, Say Yes Scholarship Manager  
[elytle@collegenowgc.org](mailto:elytle@collegenowgc.org)

**Corrinne Horvath**, College Now Scholarship Specialist  
[chorvath@collegenowgc.org](mailto:chorvath@collegenowgc.org)



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*Keep this quick-reference sheet handy!*

## TAKE-AWAYS FROM ORIENTATION

- Message your mentor twice a month. Messages MUST be on Chronus.
- Meet your mentor three times per year. Meetings can be at College Now events, or can be arranged between you. Meetings can also be phone calls, video chat, etc.
- Your mentor - and College Now - are here to help you! But we can only be as helpful as you let us. The more you share and the more questions you ask, the more you will get out of the program.

## DOWNLOAD THE CHRONUS APP

- You will be on Chronus frequently. Bookmark this url to access the site from a laptop: [www.collegenowgc.chronus.com](http://www.collegenowgc.chronus.com) and/or download the **Chronus app**:
  - Apple users: search "Chronus mobile" on the iTunes store
  - Android users: search "Chronus LLC" on Google Playstore
  - When prompted, type in the program url [collegenowgc.chronus.com](http://collegenowgc.chronus.com)
  - Sign in with your usual email and password

## TIPS FOR COLLEGE SUCCESS

- College means you will have a lot more freedom - and responsibility - relating to your education. Schedule and use your time wisely, advocate for yourself, and know that you will be responsible for your own success.
- Use campus resources - the gym, the counseling center, summer bridge programs, tutoring, etc. - you are already paying for them.
- It's ok not to know what happens next. Everyone goes through it. Ask for help!